

## Information Required for 2017 NYS Filing Fee

New York State requires every limited liability company or partnership (that isn't taxed as a corporation) to complete the IT-204-LL. Please provide the following information so we may prepare and file this form. Return this information to our offices, no later than Monday, March 5, 2018.

**Entity name:** \_\_\_\_\_

**Name of signing member/partner:** \_\_\_\_\_

**Title of signing member/partner:** \_\_\_\_\_

**Contact person (if different than signer above):** \_\_\_\_\_

**Contact person's email address:** \_\_\_\_\_

In accordance with New York State mandatory electronic filing, any payment due with the form will be directly withdrawn from the bank account listed on March 15, 2018. Please provide the following bank account information or attach a voided check.

**Name of financial institution:** \_\_\_\_\_

**Bank's ABA routing number:** \_\_\_\_\_

**Bank account number:** \_\_\_\_\_

I authorize Southtowns Tax Service to include my bank account information listed above, for payment to New York State of the balance due on my 2017 Form IT-204-LL on the above listed date:

**Signature of signing member/partner:** \_\_\_\_\_

If this is a NEW ENTITY for 2017, please also provide the following:

**Copies of any incorporation paperwork, including IRS letter confirming EIN.**

**Entity type:**

\_\_\_\_ Single-Member LLC      \_\_\_\_ Partnership

**Date business started in 2017:** \_\_\_\_\_